

## Sample Letter to IRA Custodian to Initiate a QCD/IRA Charitable Rollover Date

IRA Custodian  
Address  
City, State, Zip

RE: Request to Initiate a Qualified Charitable Distribution (QCD) from my IRA

Dear Sir/Madam,

I wish to make a charitable distribution from my Individual Retirement Account (**account number**) to the Netherland-America Foundation (EIN 13-2989216). Please transfer (**\$amount**) to the Netherland-America Foundation in full or partial satisfaction of my minimum required distribution for (**tax year**) and complete this transfer before Dec. 31.

The Netherland-America Foundation is a qualified organization to receive this IRA Charitable Rollover gift and is neither a donor advised fund or a supporting organization. No goods or services will be provided in exchange for this contribution.

In the payment to the Netherland-America Foundation, please reference my name and address as the donor in connection with this gift and send copies to me of any correspondence. This letter is sufficient authorization for you to make the QCD gift listed above.

If you have any questions, please contact me at (**phone**). Thank you for assisting me with this charitable donation.

Sincerely,  
(**Donor Name**)  
(**Address**)  
(**City, State, Zip**)

cc: The Netherland-America Foundation  
505 8<sup>th</sup> Avenue, Suite 12A-05  
New York, NY 10018  
USA